



**GOVT. OF INDIA**  
**MINISTRY OF HOME AFFAIRS**  
**SASHASTRA SEEMA BAL**

**RECRUITMENT NOTICE: CONSTABLE (DRIVER)-2013**

Applications are invited from male candidates who fulfill the following eligibility criterion for filling up the vacancies **in the rank of Constable (Driver)** in the pay scale of Rs. 5200-20200 in the grade pay of Rs.2000/- and other allowances admissible to Central Govt. employees from time to time in **“Sashastra Seema Bal”**. The last date of receipt of application is **01-08-2013**. However, the closing date for receipt of applications (by post) for the candidates from North-Eastern States, Sikkim, Pangi Sub-Division of Chamba, Lahaul & Spiti and Kinnaur Districts of Himachal Pradesh, Ladakh Division, Kashmir of J&K State and the Union Territories of Anadaman and Nicobar islands and the Lakshadweep will be **08-08-2013**.

**Nationality/ Citizenship:-**

- (a) A citizen of India, or
- (b) A Subject of Nepal, or
- (c) A subject of Bhutan.

Provided that a candidate belonging to categories (b) and (c) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

**1. VACANCIES**

Sl. No.	Post	SC	ST	OBC	Gen	Ex-Servicemen	Total
1.	Constable (Driver)	244	63	91	173	74	<b>645</b>

**Note:**

- i) Vacancies reserved for Ex-Servicemen will be filled up by the candidate of open category if suitable candidates of Ex-Servicemen are not available.
- ii) The number of vacancies are subject to change without any notice and may increase or decrease depending upon the position at the time of final selection.
- iii) The posts are temporary but likely to be permanent.
- iv) The recruitment will be conducted on all India bases.
- v) Selected candidates are liable to be posted any where within as well as outside the Territory of India according to transfer policy of the force.

**2 (A) Age:**

**23 to 28 years (Cut off date for age will be 1<sup>st</sup> August, 2013)**

**Cut off date for determining the age will be 01-08-2013. The candidate must fulfill all eligibility conditions and should be in possession of all certificates on 01-08-2013 i.e. the last date of receipt of application. Candidates not in possession of Heavy Driving License or appearing in the examination/ awaiting result/ not in possession of educational certificates need not apply.**

**B) RELAXATION:**

- (i) There will be relaxation in age for SC/ST/OBC (i. e. 5 years for SC/ST & 3 years for OBC).
- (ii) The upper age limit upto 05 years in case the candidate is already in Government service. Government employees/ servants claiming age relaxation should be in possession of a certificate in prescribed format from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the date of recruitment/ closing date of receipt of application. They should also continue to have the status of Government servant/ employees till the time of appointment, in the event of their selection. The candidate will have to produce NOC from his parent department at the time of applying for the post/ recruitment in SSB. However, departmental candidates may forward their application through proper channel from their head of the offices. This concession will be admissible only where a Government employee has rendered not less than 3 (three) years' Continuous service in Govt. Department.
- (iii) The Relaxation in upper age limit of 5 years shall also be admissible to all posts for the candidates who had ordinarily been domiciled in the state of J&K during the period from 01/01/1980 to 31/12/1989. The candidate will have to produce a certificate from the concerned District Collector to claim such relaxation in age.
- (iv) Five years of age relaxation will also be granted to the children and dependent family members of those killed in the 1984 riots and 2002 communal riots of Gujarat

**Children mean** (a) Son (including adopted son): or (b) Daughter (including adopted daughter) **Dependent family members mean:** (a) Spouse; or (b) Children; or Brother or Sister in the case of unmarried Govt. servant who was wholly dependent on the Govt. servant at the time of his killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age. Children and dependent family members of those killed in the riots (1984 riots and 2002 communal riots of Gujarat) will also produce a certificate from the concerned District Collector.

v) The above relaxation in age as mentioned in Para 2 (B) (ii) to (iv) is in addition to relaxation of 5 years in age for SC/ST and 3 years for OBC candidates as per Government orders.

**Note: - Candidates claiming benefits under OBC category shall be in accordance with Castes notified in the Central List. The certificates should be in the prescribed format issued by the Competent Authority empowered for the purpose. No other certificate will be accepted on sufficient proof.**

**3. DEFINITIONS / RELAXATION AND SPECIAL INSTRUCTIONS FOR EX-SERVICEMEN**

- a) **Age:** Relaxation to the extent of military service plus 3 years as provided in DOP&T Notification No.39016/10179-Rectt© dated 15.12.1979.
- b) Every Ex-Serviceman who has put in not less than six months continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit by more than three years he shall be deemed to satisfy the condition regarding age limit. However, break in service should not be more than two years.
- c) Ex-Servicemen holding the higher rank may also compete in this recruitment for lower post provided they fulfill the eligibility criteria and also they furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.
- d) Character certificate: Minimum requirement will be Exemplary/Very Good/Good category certificate
- e) Medical Category: "A" (AYE)/SHAPE-ONE, at the time of discharge. They should possess to pass the same medical standards prescribed for direct recruits.

f) "Ex-servicemen" means a person who has served in any rank (whether as a combatant or as a non-combatant) in the Regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the paramilitary forces; and

g) Who has retired from such service after earning his/her pension; this would also include persons who are released/retired at their own request but after having earned their pension **or**

Who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension **or**

Who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; **or**

Who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army, of the following categories, namely:-

h) Pension holders for continuous embodied services;

#### **4. EDUCATIONAL QUALIFICATION**

(i) **MATRICULATION OR EQUIVALENT FROM A RECOGNIZED BOARD/UNIVERSITY.**

(ii) Must possess valid Heavy Vehicle Driving License.

**Note: Educational certificate other than State Board/Central Board should be accompanied with Govt. of India notification declaring that such qualification is equivalent to Matriculation / 10<sup>th</sup> Class pass for service under Central Govt.**

#### **5. STANDARDS OF PHYSICAL MEASUREMENTS**

##### **A) Height:**

i) 170 Cms for all except the categories shown below.

ii) Minimum height 165 Cms falling in the category of Garhwalis, Kumaonis, Dogras, Marathas, and candidates belonging to the States of Himachal Pradesh, Assam and Jammu & Kashmir.

iii) Minimum height for the candidates belonging to Category of Gorkhas and belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram & Meghalaya will be 162.5 Cms.

iv) Minimum height for candidates belonging to the Scheduled Tribes will be 162.5 Cms

v) Minimum height for Scheduled Tribes candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya and the Left Wing Extremism affected districts will be 160 Cms.

##### **B) Chest:**

i) 80 Cms. (Un-Expanded), 85 Cms. (Expanded) for all except the categories shown below.

ii) 78Cms. (Un-Expanded) 83 Cms. (Expanded) for the candidates falling in the category of Garwalis, Kumaonis, Dogras, Marathas, and Candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir.

iii) 77 Cms. (Un-Expanded) 82 Cms. (Expanded) for the candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram and Meghalaya.

iv) 76 Cms. (Un-expanded) 81Cms. (Expanded) for all candidates belonging to the Scheduled Tribes (ST).

- C) **Weight-**  
Proportionate to height as per Medical standard.

6. **PHYSICAL EFFICIENCY TEST (PET)**

1.	1 (One mile race)	To be completed in 6 ½ minutes
2.	Long Jump	11 Feet (03 chances)
3.	High Jump	3 Feet 6 Inches (03 chances)

7. **MEDICAL STANDARD**

The minimum distant vision should be 6/6 and 6/9 of two eyes without correction i.e. without wearing of glasses.

Candidates must not have knock-knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties. They should conform to the medical standards prescribed by the Force and should be declared fit by the Medical Officers of SSB. The medical certificate obtained from elsewhere will not be entertained. In the event of any doubt or dispute decision of SSB shall be final.

8. **METHOD OF RECRUITMENT**

The selection process shall consist of following stages:-

- I) Documentation
- II) Physical Standard Test (PST)
- III) Physical Efficiency Test (PET)
- IV) Written Test
- V) Driving/ Technical test (Trade Test)
- VI) Final Medical Examination
- VII) Review Medical Examination

8.1 **DOCUMENTATION (CHECKING OF ORIGINAL DOCUMENTS / CERTIFICATES FOR ELIGIBILITY CRITERIA)**

All the candidates appeared for the recruitment test will be asked to produce original documents / certificates pertaining to age, education, Caste, Heavy Driving License, Hill Area certificate, NOC / Discharge Certificate (in case of Ex-Servicemen), Proof to avail age relaxation etc. The actual age of the candidate will be determined from his Matriculation / High School Certificate. The candidates must ensure that their name, father name and date of birth mentioned in all documents must be same as in the matriculation certificate. Candidates must bring all their original certificates and two attested copies of each with them.

8.2. **PHYSICAL STANDARD TEST (PST)**

The candidates who are found eligible in documentation will be put through Physical measurement Test as prescribed in the eligibility conditions i.e. para-5 above.

8.3 **PHYSICAL EFFICIENCY TEST (PET)**

The candidates qualify Physical Standard Test (PST) will be required to pass Physical Efficiency Test (PET) consisting of following events which is qualifying in nature.

1.	1 (One mile race)	To be completed in 6 ½ minutes
2.	Long Jump	11 Feet (03 chances)
3.	High Jump	3 Feet 6 Inches (03 chances)

**Note:** PST/ PET will be qualifying in nature and a candidate must qualify in all the above events. Failure to qualify in ANY of the events will render the candidate disqualified to appear in Written Examination. Ex-Servicemen are exempted for PST/ PET. However they will have to appear in Driving / Trade Test, Written Examination and Final Medical Examination.

#### 8.4. WRITTEN EXAMINATION

The candidates who qualify PST and PET will appear in written examination on OMR based Answer Sheets comprising multiple choice objective type question as per given syllabus :-

##### Syllabus for Written Examination (Maximum Time: 2 Hours)

i)	General English/Hindi	:	50 Marks
ii)	General Knowledge	:	50 Marks
	<b>Total</b>	:	<b><u>100 Marks</u></b>

<b>Minimum qualifying marks</b>	:	<b>35% for Gen. and Ex- Servicemen.</b>
	:	<b>33% for SC/ST/OBC</b>

Note:-

**Candidates appearing in written test will not be allowed to carry electronic equipments like mobile phone, calculator, pager, digital wrist watch having calculator etc. Any candidate found indulging in any unfair practice will be summarily removed from the written test and will be debarred from further recruitments in SSB.**

#### 8.5 DRIVING / TECHNICAL TEST (TRADE TEST)

The candidates qualify written examination (including Ex-Serviceman) will appear in Driving/ Technical Test (Trade Test) of 50 Marks. The Technical test will consist of the following:-

- Driving Test
- Knowledge of Traffic rules and regulations.
- Maintenance of Vehicles

**Note: - The Driving/Technical test (Trade Test) will be qualifying in nature. However, the candidates have to score 35% marks to qualify the Driving/Technical Test (Trade test). The candidates who fail to obtain 35% marks will be eliminated from the recruitment test. The marks obtained in Trade Test by the candidates will not be added while preparing the final merit list. The final merit list/ selection list will be drawn strictly on the basis of marks obtained by the candidates in written examination.**

#### 8.6. MEDICAL EXAMINATION:-

Candidates who qualify Written Examination and Driving/Technical (Trade) Test will be put through detailed medical Examination strictly on the basis of merit of written examination as per the vacancies and average failure rate.

Note:-

(i) **The candidates will be called for medical examination over and above the number of vacancies advertised so that if some candidates high up in the merit list (category wise) do not make it through medical examination, candidates lower in merit list could be considered for appointment strictly based on merit.**

(ii) **Being called for medical examination will in no way give any legal claim or right to any candidate being finally appointed.**

#### 10.7. APPEAL AGAINST FINDINGS OF MEDICAL EXAMINATION:-

If a candidate is declared unfit in the detailed medical examination, the grounds for rejection will be communicated to him by the Chairman. The rejected candidates will obtain Form 4, 5 & 6 from the Chairman concerned, if not satisfied with the findings of the Medical Officer, to prefer an appeal for Review-medical examination to **Inspector General (Pers.), SSB Force HQ, R.K.Puram, New Delhi,-110066 within 30 days** from the date of issue of communication in which the findings of the Medical Officer is communicated to the candidate. The appeal should necessarily contain the following; (a) Review Medical Examination fee of Rs.25/- (Rupees twenty five) only **non refundable**, through a **Bank Draft Only** in favour of "PAO, SSB (MHA), New Delhi", (b) Appeal Form 4, 5 & 6 issued by the Initial Medical Board declaring the candidate

as Unfit, (c) A self addressed envelope with Rs.25/- postage stamp duly affixed on it. Certificate other than Medical Form – 6 (provided by the Chairman of Recruitment Board to the Candidate) to submit appeal for Review Medical Examination will not be considered and rejected straightway. **The fitness certificate on Form-6 is essential to consider their cases for review medical examination and not for any other purpose.**

**Those candidates whose appeal found in order will be issued call letters to appear for Review Medical Examination and their list will also be uploaded in the SSB Website [www.ssbrectt.gov.in](http://www.ssbrectt.gov.in) . They may keep in touch to know their date of appearing in review medical examination and venue by visiting our website and our helpline No. 011-26193929.**

**Note: - The decision of the Review Medical Board of SSB will be final and no 2<sup>nd</sup> appeal will be entertained as per Govt. instructions and also no reply of the correspondence / 2<sup>nd</sup> appeal will be given / entertained.**

**9. FINAL SELECTION:-**

The final selection list will be prepared in order of merit, category wise, after completion of Review Medical Examination. It is hereby emphasized that the candidates who merely secure the qualifying percentage marks and found medically fit, may not be considered for final selection since the cut off marks will be determined according to number of vacancies as well as after completion of whole recruitment process. **Where equal marks have been obtained by candidates their merit will be fixed as per date of birth. The older candidate will be given preference. The minimum qualifying marks for selection is as under:-**

**General and Ex-Servicemen- 35%**  
**SC/ST/OBC - 33 %**

**10. Application Fee:** - Application fee will be **Rs.50/-** for candidates belonging to General and OBC categories. **No fee will be charged from SC/ST and Ex-Servicemen candidates.** The candidates shall attach the non refundable Bank Draft drawn in favour of authority mentioned in column No.4 of Para-11.

**11. How to apply:-**

Eligible and desirous candidates should send their applications **BY POST** in the prescribed proforma given in Annexure-I and II with two attested passport size photographs duly affixed on application form and admit card at the space provided for the purpose, along with application fee of Rs.50/-, attested copies of the testimonials **as in Para-12**. The applications should be typed or neatly hand written. Two self-addressed envelopes of 4”x9” size with Rs.25/- postage stamps duly affixed should also be attached with the application form. The candidates belonging to different States/UTs should send their application forms to the address as shown at Column No.3 of the table below on or before closing date. The envelope containing the application should be superscribed in block letters as **APPLICATION FOR THE POST OF CONSTABLE (DRIVER) IN SSB**. The incomplete applications and applications received after the last date will not be entertained and will be summarily rejected. SSB will not be responsible for postal delay, if any. No correspondence will be entertained on this account. The details for sending the application are as under:-

Sr. No.	Post	Application should be addressed to following officers	Bank Draft payable to
(1)	(2)	(3)	(4)
1.	Constable (Driver)	The Inspector General, FTR HQ (SSB), Siliguri, Village:- Ranidanga, PO:- Matigara, Distt:- Darjeeling, (West Bengal) Pin:- 734010	“Accounts Officer, FTR HQ, SSB, Siliguri, (West Bengal)” payable at SBI Siliguri, Code No.0184

**Note: - Application sent to address other than the above mentioned address will not be entertained.**

**12. Enclosures required to be forwarded with application:-**

Attested copies of:-

- i) Educational certificates.
- ii) Date of birth certificate (Matriculation or 10<sup>th</sup> class certificate).
- iii) A photocopy of valid Heavy Vehicle Driving License.
- iv) SC/ST certificate as prescribed in **Annexure-III** (Subject to verification at any stage).
- v) Latest OBC certificate on the format as prescribed in Annexure-IV. **The OBC certificate produced other than Annexure-IV will not be entertained and their application will be summarily rejected.**
- vi) 2 self addressed envelopes of 4x9” size duly affixed with postage stamps of Rs. 25/- each on it.
- vii) Domicile Certificate issued by the revenue authority not below the rank of Tehsildar. West Pakistani Refugees settled in J&K are exempted to produce domicile certificate, they will produce certificate issued by the village Sarpanch/ Numberdar along with a copy of the Electoral Roll showing the name of the candidate in the voter list for election to the Parliamentary Constituency.
- viii) In case of Candidate subject to Nepal or Bhutan, a certificate of eligibly issued by Government of India.
- ix) Questionnaire Form as per **Annexure- VI**
- x) Certificate if any for domicile in J&K during 01-01-1980 to 31-12-1989.
- xi) Certificate if any for 1984 riots or 2002 communal riots of Gujarat.
- xii) **Annexure-V** to avail relaxation in height and chest. (If applicable).

**13. General instructions:-**

- i) Applications submitted on a format, which is not the same, as published in this advertisement, incomplete applications are liable to be rejected summarily and no correspondence will be entertained in this regard.
- ii) If the above documents are not submitted along with the application, it will be rejected summarily or at any stage of the recruitment process and no request for reconsideration will be entertained.
- iii) **Incomplete or unsigned applications, applications without attested photographs, applications received late will be rejected summarily.**
- iv) All candidates in Govt. service whether in a permanent or in temporary capacity etc. will be required to submit their application through proper channel along with NOC. Application shall be rejected if received late or are not complete in all respects as provided in the rules.
- v) Any wrong attestation so as to mislead the Recruitment board or to gain access to examination would lead to criminal/debar action against the candidate besides cancellation of his candidature.

- vi) **No separate admit cards/ call letters will be issued to the qualified candidates called for written examination, Technical/Driving/trade test and final medical examination. The same will be apprised to the candidate by the Recruitment Board and the list of qualified candidates called for above test will be displayed on the notice board at the recruitment venue as well as in SSB recruitment website [www.ssbrectt.gov.in](http://www.ssbrectt.gov.in) .**
- vii) In case any candidate is found ineligible or suppressing facts or suffering from any illness/ disease likely to interfere in efficient discharge of his duties or on any ground after his selection/appointment, his services will be terminated without assigning any reason.
- viii) The Government shall not be responsible for damage /injury/loss to the individual, if any, sustained during the entire recruitment process and journey.
- ix) **The DG SSB has full rights to make changes or cancel /postpone the recruitment without assigning any reason.**
- x) Candidates canvassing in any form or bringing outside influence /pressure, offering illegal gratification, blackmailing or threatening to blackmail any person connected with recruitment will be disqualified.
- xi] Candidates impersonating and submitting the fabricated/forged documents are also liable to be disqualified.
- xii) **It should, however, be clearly understood that the Selection board reserves to itself, absolute discretion to reject or accept any candidate at any stage.**
- xiii) As the applications are to be processed by a computerized system, it is essential that the application is strictly in accordance with the prescribed, format, is properly and completely filled and contains no correction/alteration/overwriting.
- xiv) Mere qualifying the entire prescribed test in SSB recruitment does not confer the right of selection of the candidate but they should have to stand in merit keeping in view the available vacancies. The vacancies are subject to change.
- xv) **The candidates provisionally selected for the above posts should qualify the training or courses as prescribed by the Director General, Sashastra Seema Bal from time to time during probation period. Failing which services are liable to be terminated.**

**14. NO TA/DA WILL BE ADMISSIBLE.**

No TA/DA will be admissible. However, TA for onward and return journey to SC/ ST candidates will be paid as per GOI instructions to those who appear in written test subject to production of rail/ Bus tickets, original cast certificate, non employment certificate from MP or MLA or any Gazetted Officer of the locality, in case they are not employed in Central / State Government.

**15. Application forms are liable to be rejected summarily, if they are:-**

- i) Incomplete.
- ii) Not on prescribed format.
- iii) Without Bank Draft/ Bankers Cheque of Rs. 50/-.
- iv) Accompanied with under valued Bank Draft/ Bankers cheque.
- v) Accompanied with Bank Draft/ Bankers cheque drawn in favour of wrong paying authority or wrong address of Bank draft/ Banker cheque.
- vi) Received without attested copy of caste certificate, heavy driving license and discharge certificate in case of Ex-Servicemen.



- vii) Received without attested copies of educational certificate/ testimonials.
- viii) Received without self addressed envelopes and without postage stamps of Rs.25/- affixed on the envelopes.
- ix) Received without photograph.
- x) Received without signature of the candidates.
- xi) Received after last date of receipt of the applications.
- xii) Without signature/seal of H.O.O. in case of serving candidates.
- xiii) Received with SC/ ST/ OBC certificates not on prescribed format.

- **The candidates are requested to go through the recruitment notification and confirm their eligibility in all respect before submitting application.**
- **For frequent updates related to recruitment in SSB, please visit [www.ssbrectt.gov.in](http://www.ssbrectt.gov.in)**

**ASSTT. DIRECTOR (RECTT.)**

**GOVERNMENT OF INDIA, MINISTRY OF HOME AFFAIRS (SASHASTRA SEEMA BAL)  
APPLICATION FORM FOR THE POST OF CONSTABLE (DRIVER) 2013**

Paste a recent  
Colour  
Photograph of  
3.5 x 4.5Cms  
size with in the  
box attested by a  
Gazetted Officer

Bank Draft / IPO No. and date	Amount

1. Name in **BLOCK LETTERS** (as recorded in Matriculation Certificate)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

FIRST NAME

MIDDLE NAME

SURNAME

2. Father's name (as entered in Matriculation Certificate)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

3. (A) Date of birth (as in Matriculation certificate) (B) Age as on **01-08-2013**

D	D	M	M	Y	Y	Y	Y	Y	Y	M	M	D	D
				1	9								

4. Educational Qualification (Attach attested copy of Education/Tech. Qualification certificate(s))

Exam. Passed	Name of School/Board/University/Institute

5. Religion:

Hindu	Muslim	Sikh	Christian	Buddhist	Jain	If others, specify

6. Whether belongs to-

Gen	SC	ST	OBC	EX-Serviceman

(If SC/ST/OBC attach certificate true copy as per Central Govt. instructions).

7. Whether -

Gorkha	Dogra	Maratha	Garhwali	Kumauni

(Attach true copy of certificate)

8. Whether belongs to-

Assam	HP	J & K	Sikkim	Nagaland	Arunachal Pradesh	Manipur	Tripura	Mizoram	Meghalaya

(Attach true copy of certificate)

9. (i) Whether Tribal/Adivasi -

Tribal	Adivasi	If other, specify

(Attach true Copy of Certificate)

(ii) Whether

Domiciled ordinarily in J&K during 1980-89	Affected in 1984 riots	Affected in 2002 communal riots of Gujarat

(Attach certificate true copy).

10. Whether Ex-Serviceman:-

(b) If, Ex-Serviceman, mention following details. (Attach CTC Discharge)

Date of Enrolment	Date of retirement/ Discharge	Medical category	Award or Decoration	Reasons for release/discharge	<u>Education Qualification</u>	
					Civil	Military

11. Permanent address:

Village/Town													
Post Office							Police Station						
Tehsil.													
District													
State					P	I	N						
Contact No:					E-Mail ID.								

**Contd... P/02**

**12. Present address:**

Village/Town												
Post Office						Police Station						
Tehsil.												
District												
State						P	I	N				
Contact No:					E-Mail ID.							

13. Whether employed in SSB

15. Govt. Service

If so, mention following details.

Name of present employer	Date since when	Post held	Name and designation of authority issuing N.O.C.

**14. Heavy Driving License Number**

License No.	Date of Issue	Licensing Authority

15. IDENTIFICATION MARK (Please write in the box)

16. Contact No./Mobile NO.

--	--	--	--	--	--	--	--	--	--

16. Thumb Impression

**(Unsigned application received if any will be rejected).**

**Strike out whichever is not applicable\*.**

**NOTE: - Candidates should apply only if they fulfill all the physical standard & Educational/Technical qualifications as mentioned in the advertisement to avoid any disappointment at later stage.**

DECLARATION

I hereby declare that all statement made in this application are true and complete to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test, my candidature will stand cancelled and all my claims of the recruitment will be forfeited. I also understand if any stage I am found by the Recruitment Board to have used unfair means in the written examination/ test or have violated any of the Rules/ Regulations governing the conduct of selection process; my candidature can be cancelled or be declared to have failed by the Recruitment Board at its sole discretion.

I also declared that I have never been arrested, prosecuted or convicted by any court of law for any criminal offence.

**Signature of the Candidate.**

**ADMIT CARD**

(TO BE PRINTED/TYPED/Written IN SEPARATE PAPER)  
(Candidate will not be allowed to appear in the recruitment test without production of this admit card)

Affix your recent passport size  
photograph duly attested by  
the Gazetted Officer

To be filled by the candidate

Name \_\_\_\_\_  
(Capital Letter)

Date of Birth \_\_\_\_\_

Category \_\_\_\_\_

Fathers name; \_\_\_\_\_

Name of post for which applied: **Constable (Driver)**

**Signature of the candidate**

**(TO BE FILLED BY THE APPLICATION RECEIVING AUTHORITY)**

Roll No. \_\_\_\_\_

Post for which appearing for test \_\_\_\_\_

Date of birth \_\_\_\_\_

Whether direct/departmental candidate: \_\_\_\_\_

Whether SC/ST/OBC/General/Ex-Servicemen \_\_\_\_\_

**Name of Recruitment Centre with complete address:**

\_\_\_\_\_

\_\_\_\_\_

Date and time on which the candidate is required to appear for Test.

Date \_\_\_\_\_ Time \_\_\_\_\_

**Signature of Nodal Officer ARC  
With seal**

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE**

This is to certify that Shri \_\_\_\_\_ Son of Shri \_\_\_\_\_  
\_\_\_\_\_ of village/Town \_\_\_\_\_ in District/ Division  
\_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_  
caste/Tribe, which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950.  
The Constitution (Scheduled Tribes) order, 1950.

The Constitution (Scheduled Castes)(Union Territory) order, 1951.  
The Constitution (Scheduled Tribes) (Union Territory) order, 1951.  
(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)

\*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;  
\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act. 1976;  
\*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962;  
\*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962;  
\*The Constitution (Pondichery) Scheduled Castes Order, 1964;  
\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;  
\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;  
\*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968;  
\*The Constitution (Nagaland) Scheduled Tribes Order, 1970;  
\*The Constitution (Sikkim) Scheduled Castes Order, 1978;  
\*The Constitution (Sikkim) Scheduled Tribes Order, 1978;  
\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.  
\*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.  
\*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991.  
\*The Constitution (Scheduled Tribes) Ordinance, 1996

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to Shri \_\_\_\_\_ Father of Shri \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/UT \_\_\_\_\_ who belongs to the \_\_\_\_\_ caste/Tribe which is recognized as a SC/ST in the State/Union Territory \_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ or Shri \_\_\_\_\_ and or his/her family ordinarily reside(s) in Village/Town \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_.

Place \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
Designation \_\_\_\_\_  
(With seal of Office)

**NOTE: - The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.**

**LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE:**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**NOTE: -ST candidates belonging to Tamil Nadu State should submit Caste Certificate only from the Revenue Division Officer.**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR  
APPOINTMENT TO POSTS UNDER THE CENTRAL GOVERNMENT OF INDIA.**

**(G. I. Dept. of Per.& Trg. O. M. No.36033/28/94-Estt.(Res).dated 2-7-1997)**

**This is to certify that ..... son of ..... Village .....  
District/Division..... In the ..... State..... belongs to  
the..... Community, which is recognized as a Backward Class under: –**

- \* (i) Government of India, Ministry of Welfare, Resolution, No.12011/68/93-BCC (C), dated the 10<sup>th</sup> September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section-I, NO. 186, dated the 13<sup>th</sup> September, 1993.
- \* (ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19<sup>th</sup> October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section, No. 163 dated the 20<sup>th</sup> October, 1994.
- \* (iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24<sup>th</sup> May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 88, dated the 25<sup>th</sup> May, 1995.
- \* (iv) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 9<sup>th</sup> March, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 60, dated the 11<sup>th</sup> March, 1996.
- \* (v) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 6<sup>th</sup> December 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 11<sup>th</sup> December 1996.
- \* (vi) Government of India, Ministry of Welfare, Resolution No.12011/13/97-BCC, dated the 3<sup>rd</sup> December, 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 239, dated the 17<sup>th</sup> December, 1997.
- \* (vii) Government of India, Ministry of Welfare, Resolution No.12011/99/94-BCC, dated the 11<sup>th</sup> December 1997, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 236, dated the 12<sup>th</sup> December 1997.
- \* (viii) Government of India, Ministry of Welfare, Resolution No.12011/68/98-BCC, dated the 27 Oct., December, 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 241, dated the 27<sup>th</sup> Oct, 1999.
- \* (ix) Government of India, Ministry of Welfare, Resolution No.12011/88/98-BCC, dated the 06<sup>th</sup> December 1999, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 270, dated the 06<sup>th</sup> December 1999.
- \* (x) Government of India, Ministry of Welfare, Resolution No.12011/36/99-BCC, dated the 4<sup>th</sup> April 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 71, dated the 4<sup>th</sup> December 2000.
- \* (xi) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 21<sup>st</sup> December 2000, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 21<sup>st</sup> December 2000.
- \* (xii) Government of India, Ministry of Welfare, Resolution No.12011/44/99-BCC, dated the 6<sup>th</sup> September, 2001, published in the Gazette of India, Extraordinary, Part-I, Section I, No.246, dated the 6<sup>th</sup> September, 2001

**Shri.....and/or his family ordinarily reside(s) in the ..... District/  
Division of the ..... State. This is also to certify that he/she does not belong to the persons/sections  
(Creamy Layer) mentioned in Column 3 of the schedule to the Government of India, Department of Personnel, and  
Training, O. M. No. 36012/22/93-Estt. (SCT), dated 8-9-1993.**

**Dated:**

- **OFFICE SEAL**
- *Strike out which ever is not applicable*

**DISTRICT MAGISTRATE/  
DEPUTY COMMISSIONER/  
TEHSILDAR ETC.**

---0000---

**ANNEXURE-V**

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATE THOSE  
WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST  
MEASUREMENT**

Certified \_\_\_\_\_ that Shri \_\_\_\_\_ S/O \_\_\_\_\_ Shri  
\_\_\_\_\_ is permanent resident of village  
\_\_\_\_\_ Tehsil/Taluka \_\_\_\_\_ District \_\_\_\_\_  
of \_\_\_\_\_ State.

**2. It is certified that:-**

\*Residents of entire are mentioned above are considered as (Garhwal, Kumauni, Dogras, Marathas, Sikkimies) for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

\*He belongs to the Himachal Pradesh/Leh & Ladakh/Kashmir Valley/North Eastern States and is considered for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

\*He belongs to \_\_\_\_\_ Tribal/Adivasis Community and is considered for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

Place:

Signature \_\_\_\_\_  
District Magistrate/ Sub-  
Divisional Magistrate/  
Tehsildar

Date:

\*Delete whichever is not applicable

**Annexure-VI**

**QUESTIONNAIRE FORM**

1. Have you ever been convicted by any court of law or any other judicial institution? Yes/No
  2. Is there any case pending against you in any court of law? Yes/No
  3. Has any FIR ever lodged and case is pending against you? Yes/No
  4. Was any FIR ever lodged against in the past? Yes/No
    - a) If yes case No. and Section under which FIR was lodged?
    - b) Name of Police Station where FIR was lodged?
    - c) Was the case charge sheeted or returned in FIR?
    - d) If the case charge sheeted, what was the outcome in Court?
      - i) Convicted
      - ii) Acquitted
      - iii) Compromised
      - iv) Compounded
      - v) Any other, please specify
  5. Have you ever been dismissed from any service under the Central or State Govt.? Yes/ No
  6. Have your services ever been terminated while on probation? Yes/ No
- If the answer to any of the above is YES then please provide complete details on a separate sheet.

**UNDERTAKING**

I, \_\_\_\_\_ declare that the above information is true to the best of my knowledge and belief. I understand that in case information is found to be false or incorrect, my candidature is liable to be cancelled apart from any departmental or legal proceedings that may be initiated against me.

Place: \_\_\_\_\_ (Signature of Candidate)

Date:

Name\_\_\_\_\_

Father's Name\_\_\_\_\_

Address\_\_\_\_\_